



BELKNAP COUNTY COMMISSIONERS  
34 County Drive  
Laconia, NH 03246  
Phone (603) 527-5400  
Fax (603) 527-5409

**David DeVoy**  
Chairman  
Sanbornton

**Glen Waring**  
Vice-Chairman  
Gilmanton

**Hunter Taylor**  
Clerk  
Alton

## Commission Meeting Minutes May 18, 2017

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor and County Administrator Debra Shackett.

**Minutes:** M/Taylor, S/Waring to approve the public and non-public minutes of 5/4/17.  
Unanimous. **Motion passed.**

**Calendar:** There was no discussion.

**Previously Signed Documents:** M/Taylor, S/Waring to ratify the previously signed documents.  
Unanimous. **Motion passed.**

### **Previously Signed Documents**

<b><u>Document Date</u></b>	<b><u>Document</u></b>
5/1/2017	Letter in support of dispatch from Town of Sanbornton
5/1/2017	Letter of thank you from Conservatin District
5/3/2017	Payroll & A/P Manifest
5/10/2017	Payroll & A/P Manifest
5/10/2017	Letter to Delegation to request supplemental appropriation

**Open Bids-NH Sprinkler piping:** Commissioner DeVoy stated there were no bids received.

**Building Committee Update:** Commissioner DeVoy stated the construction is on schedule for the new community corrections facility. County Administrator Shackett stated the new signage for the entire complex has been finalized.

**Departmental Update-Dept. of Corrections:** Superintendent Gray reviewed his departmental update report. He stated due to 4 employees being out on FMLA and a sergeant resigning they will need to have additional funds in the part-time wage line. Superintendent Gray informed the Board that there will be some significant medical bills coming from an inmate being in ICU.

Superintendent Gray stated the department had received an email stating there were additional funds available for the CTE grant for equipment for inmate programs. M/Taylor, S/Waring to expand the grant as requested by the Superintendent. Unanimous. **Motion passed.**

**Budget Update:** County Administrator Shackett reviewed the expenditures and revenues with the board. She brought up an issue department heads are having about not knowing if they should buy new equipment. It was decided that if decisions are being made to hold off on buying budgeted equipment than they department head needs to come to the Board.

Commissioner Taylor stated he received his first call about County services. It was from a landlord stating it was taking longer than normal to have an eviction notice served.

**Other:** Commissioner DeVoy asked for an update on the RFP for health insurance, IT services and phone services. County Administrator Shackett stated Healthtrust is the only one showing an interest in the health insurance but we are locked out for 2 years. They would be able to provide a bid late October. County Administrator Shackett stated one company has expressed an interest in the IT services and will be completing a walk through with our current service provider. She stated the telephone services is due at the end of the month.

Commissioner DeVoy asked for a letter to be drafted to send to the Congressional staff about the Second Chance Grant application.

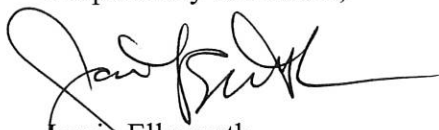
**Public Comment:** Paula Trombi from Meredith asked the Board if the supplemental appropriation is denied would they consider a law suit. Commissioner DeVoy stated a decision had not been made. Ms. Trombi stated she had done some simplistic math and figured the tax increase would be approximately \$1 per household. She stated she hoped people would show up Monday night.

Ray Howard from Alton stated the employees have no skin in the game when it comes to health insurance. He asked if the inmates were being given opioids. Superintendent Gray stated they were not.

**Non Public Session 91-A: 3, II (a):** The Commissioners went into non-public session per RSA 91-A: 3, II (a). County Administrator Shackett called the roll: Waring-Yes, DeVoy-Yes and Taylor-Yes. At 6:42 pm the board entered non-public session.

**Adjourn:** The meeting adjourned at 6:50 pm at the conclusion of the non-public session.

Respectfully submitted,



Jamie Ellsworth  
Administrative Assistant